

# Using the Engineering Journal



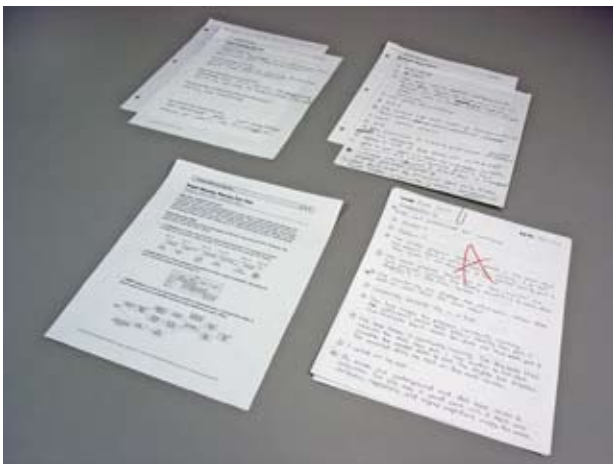
How to use the Engineering Journal in your classroom.



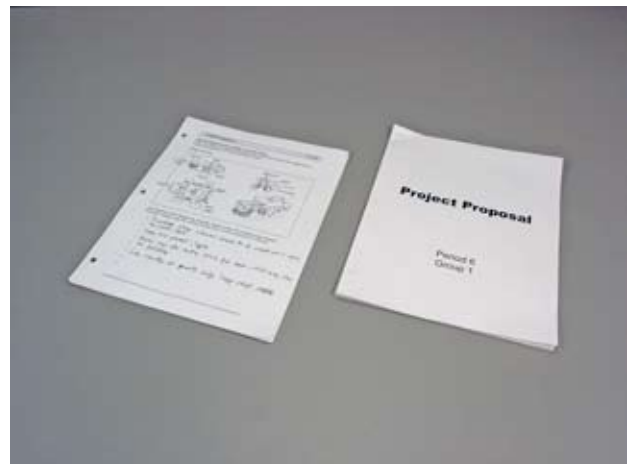
- The Engineering Journal is the preferred method of collecting and organizing student-produced material for the Engineering Projects.



- The first page in every Engineering Journal should be the Project Planner sheet for the project. This serves as a reference and a table of contents for the other documents.

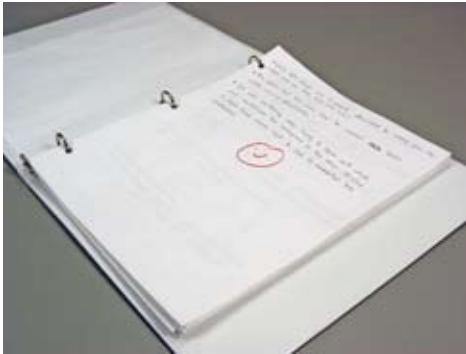


- The rest of the Engineering Journal should contain all current and completed material by a student for the current project, in chronological order.



- Team documents (meeting notes, multi-student written pieces, etc.) can be handled by a single group member, or photocopied for every student, at your discretion.

## Using the Engineering Journal (continued)



- When you wish to check students' progress, you can do so by simply perusing their journals while they are working.
- All individual and group work records should be incorporated into the journals.



- Daily logs are especially important during the student-directed portions of the development, because they will be your primary evidence of progress.



- When an assignment is due, ask students to turn in their journals at the end of class. The assignment or records should be incorporated into the journals.
- For group deliverables, you may only need to have the group journal (or one member's per team) turned in.
- Since all of a student's work is collected in the same journal, you will be able to refer back to that student's previous work and group notes while grading.
- When done grading, return journals to students and continue working.



- Students should be responsible for keeping their journals in good order and in good condition. Appearances count in the real world, they count here as well.